

# Arts and Sciences Career Services Newsletter

## Mid-November – Early December 2008 Edition

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*www.arts.cornell.edu/career*

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5. Junior/Senior Women-Alumnae Gatherings in January
6. Staff Directory; résumé and cover letter critiques are available daily during the academic year

### **1. UPCOMING A&S AND CORNELL CAREER SERVICES EVENTS AND PRESENTATIONS**

- 11/15 Cornell Alumni in the Film Industry showcase their films and discuss their careers, 4:30 p.m., Willard Straight Theater
- 11/17 Summer Jobs and Internships for Biology Majors, 4:45 p.m., 251 Malott
- 11/19 Math Majors' Careers and Graduate School Options, 4:00 p.m., 5<sup>th</sup> Floor Lounge, Malott
- 11/19 International Students: Tips on Finding a Co-op or Internship, 4:45 p.m., B14 Hollister
- 11/19 Leadership Alliance Summer Research Opportunities for students from underrepresented populations, 4:45 p.m., 142 G.S.
- 11/19 International Internships: Strategies for Finding Opportunities, Student Panel, 5:00 p.m., Barnes Auditorium, 3<sup>rd</sup> Floor
- 11/21 ILR Labor Roundtable. 1:00 – 6:00 p.m., Statler Ballroom, open to all students; pre-registration is required:  
*laborroundtable@cornell.edu*
- 12/3 Freshmen Internship Panel, 6:00 p.m., Auditorium, RPCC
- 12/4 Summer Science Research Opportunities, 4:45 p.m., 251 Malott
- 12/8 Hughes Scholars Summer Program for Biology Majors, 12:30 p.m., 142 Goldwin Smith

### **2. CAREER FAIRS AND RECRUITING EVENTS THIS WINTER**

#### **CAREER AND INTERNSHIP CONNECTIONS (CIC), [http://cic.erecruiting.com/stu/cf\\_list?aff=21124](http://cic.erecruiting.com/stu/cf_list?aff=21124)**

An annual opportunity for A&S students interested in postgraduate employment or internships to network with employers in New York City, Washington D.C., Chicago, Boston and Los Angeles in January, 2009. Employers typically include: Advertising, Financial Services, Biotechnology, Consulting, Public Relations, Education, Health and Law. Applications for on-site interviews are due December 1, 2008.

#### **NEW YORK RECRUITING CONSORTIUM (NYRC) JANUARY 9, 2009, <http://www.arts.cornell.edu/career/NYRCC.asp>**

An opportunity for Arts and Sciences and Human Ecology seniors to interview on January 9, 2009 with employers in New York City, for full-time entry-level employment in such fields as Advertising, Consulting, Education, Finance, Legal Services, Medical Research and Healthcare, Public Relations and Publishing. Password tokens available no later than 4:00 p.m., November 17, 2008 from Diane Miller in G55 GSH, *djm15@cornell.edu*, 255-4166.

**ON-CAMPUS RECRUITING:** Guidance and schedules are available at:

*<http://www.career.cornell.edu/jobsandinternships/onCampusRecruiting/default.html>*

**NEW JERSEY COLLEGIATE CAREER DAY:** Wednesday, January 7, 2009, 9:30 a.m.-3:30 p.m., Rutgers University, New Brunswick. On-line résumé submission, directions/parking & list of employers:

*[http://careers1.rutgers.edu/Online\\_Files/careerdays.asp](http://careers1.rutgers.edu/Online_Files/careerdays.asp)* Questions to: 732.932.8105.

**COMING IN SPRING'09:** Bio Careers Conference (OUB), NonProfit and Gov't Career Fair, All-Ivy Environmental Careers Fair, Upstate NY Communications Career Consortium: *<http://www.career.cornell.edu/careerFairs/cuevents.html>*

### 3. GRADUATE SCHOOL, CREDENTIALS and FELLOWSHIPS

- **Career Library reserve holdings:** for example, [Getting into Graduate School](#) and [Perfect Personal Statements](#)
- **Building a Credential File:** <http://www.career.cornell.edu/credentialServices/default.html>
- **Graduate application guidance and timetable:** <http://www.career.cornell.edu/graduateStudy/school/default.html>
- **Graduate Record Exams:** Subject tests at Cornell and General tests at Prometric Testing Centers:  
<http://etsis4.ets.org/tcenter/tcenter.jsp>
- **Idealist/Action Without Borders Graduate School Fairs:** <http://www.idealists.org/gradfairs.html>

**Fellowships and scholarships** offer generous financial support and excellent opportunities for study or work.

For guidance, see: <http://www.career.cornell.edu/fellowships/default.html> and if the fellowship requires University endorsement, speak with Beth Fiori, the Cornell Career Services Fellowships Coordinator ([btfl@cornell.edu](mailto:btfl@cornell.edu), 255.5296). A&S Advising Deans Jim Finlay in G55 and Maria Davidis in 172 Goldwin Smith can provide guidance.

### 4. FINDING EMPLOYMENT OPPORTUNITIES

**Campus resources for summer, intersession and year-round opportunities:**

1. Check your academic departments' and college career offices' bulletin boards, file cabinets, books and binders for research, academic and employment information.
2. Cornell Public Service Center, 200 Barnes Hall: <http://www.psc.cornell.edu/students/default.html>
3. Cornell Undergraduate Research Program: <http://www.research.cornell.edu/undergrad/>
4. Cornell Entrepreneurship and Personal Enterprise Internships: <http://eship.cornell.edu/internships/>
5. Cornell Summer Programs: <http://www.sce.cornell.edu/sce/college.php>
6. Cornell Student Employment Services, 203 Day Hall: <http://www.sas.cornell.edu/ses/students.html>
7. Cornell Career Services Web sites and libraries in 55 Goldwin Smith and 103 Barnes Hall:  
<http://www.career.cornell.edu/jobsAndInternships/default.html>
8. CU students' reports on their past summer jobs: <http://www.career.cornell.edu/surveysAndSalary/summer.html>

**Credit-bearing Internships:**

The College of Arts and Sciences accepts academic credit for academic work only. If you are planning to apply for or have accepted a "for credit only" internship, please make an appointment with Diane Miller in A&S Career Services.

**Register for Cornell CareerNet, the Cornell Career Services job listing and on-campus recruiting system** to receive targeted e-mails about career programs, jobs, internships, alumni talks and on-and off-campus recruiting. Take the on-line tutorial to get the best from this new system. Complete your Profile at [www.career.cornell.edu](http://www.career.cornell.edu) and select "Yes" to receive CCS emails. Check the system regularly when you're looking for jobs or employers.

### 5. JUNIOR /SENIOR WOMEN - ALUMNAE GATHERINGS DURING WINTER BREAK

**Junior/Senior Women - Alumnae Conversations** about life after Cornell, are hosted by alumnae in January 2009, in multiple cities around the U.S. to provide fora for graduates and graduating women to discuss diverse topics related to life after Cornell. See: <http://www.career.cornell.edu/womensDinners/default.html> for updated information. Registration open to Cornell women through December 10. Questions? Contact Nancy Law, [nfl1@cornell.edu](mailto:nfl1@cornell.edu), 203 Barnes.

### 6. A&S CAREER SERVICES - In the Robert and Donna Paul Advising Center

G55 Goldwin Smith Hall, Cornell University, 607/255-4166 • [as\\_careers@cornell.edu](mailto:as_careers@cornell.edu) • 8:00 a.m. – 4:30 p.m.

**Professional staff advisors Diane Miller, Assistant Director** and **Irene Komor, Career Counselor** work with those undergraduates from the College of Arts and Sciences seeking career planning and job search guidance.

Inquire at the front desk in G55 for the staff member who advises students with your current career concerns.

If you have law school application questions, contact Dean Heather Struck in 172 Goldwin Smith.

For pre-med questions, make an appointment with Dean Janice Turner in G55 Goldwin Smith.

**Jennifer Perry, Administrative Assistant:** schedules advising appointments and coordinates Dean's Certification letters for Arts and Sciences students applying to law schools. See: <http://www.arts.cornell.edu/career/deancert.asp>

**Student Career Ambassadors:** provide 15 minute résumé and cover letter critiques daily during the academic year – no appointment necessary. Schedule of SCA availability posted on the hallway bulletin board and in G55 GSH office suite.