

Arts and Sciences Career Services Newsletter

Mid-September 2008 Edition

www.arts.cornell.edu/career

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1. Register to receive E-mails about Career Services programs, job/internship/grad school information

Register for Cornell CareerNet, the NEW Cornell Career Services job listing and on-campus recruiting system and receive targeted e-mails about career programs, jobs, internships, alumni talks and on-and off-campus recruiting. Take the on-line tutorial to get the best from this new system. Let us contact you – complete your Profile at www.career.cornell.edu and select “Yes” to receive CCS emails. Check the system regularly when you’re looking for jobs or employers.

Update your information: If you’ve already registered, make sure you’ve updated your address, your student status and your interests for this year and upload an updated resume!

2. Upcoming A&S and CCS Career Events and Presentations

For additional programs see the Cornell Career Services Calendar of Upcoming Events available in a brochure and updated regularly on the web at: www.career.cornell.edu -> *Upcoming Events*. Unless otherwise indicated, programs last about an hour and presentations and workshops in other colleges are open to A&S students.

- 9/15 Urban Semester Information Session, 4:30 p.m., 153 MVR (repeated 9/16)
- 9/15 Strengthen Your Interviewing Skills, 4:45 p.m., Kaufmann Auditorium, G.S.H. – must attend for Friday mock sessions*
- 9/15 From CU to Hollywood, Alumni Producer and Directors, 4:45 p.m., Film Forum, Schwartz Center
- 9/16 School of Hotel Administration Real Estate Career Fair, 2:00 – 6:00 p.m., Beck Center and World Atriums, Statler
- 9/16 Urban Semester Information Session, 4:30 p.m., 153 MVR
- 9/16 Behavioral Interviewing: A Candidate’s Perspective, (Pre-registration required: 255-7816) 4:30 p.m., 105 Ives
- 9/16 Banking and Finance 101: Use Game Theory to Make Business Decisions, 4:30 p.m., 142 Goldwin Smith
- 9/16 Premed Perspectives: Upper-Level Students Share Their Experiences, 4:45 p.m., Tatkon Center
- 9/17 Physics Majors Careers and Graduate School, 4:30 p.m., 701 Clark
- 9/17 Extern Program Information Session, 5:00 p.m., Lewis Auditorium, Goldwin Smith
- 9/18 Law School Admission Discussion with Ass’t Director of Admission, CU Law, 12:15, G87 MVR; pizza served
- 9/18 Truman Scholarship Info Session, 4:35 p.m., 103 Barnes
- 9/19 *A&S Mock Interviews for general interest careers. Attendance at 9/15 interviewing skills workshop required, then submit resume in person in G55 or email to as_careers@cornell.edu by Tuesday 9/16 midnight; we will contact you Wednesday-Thursday to schedule your Friday half-hour interview time.
- 9/22 Law School Applications Panel, 4:30 p.m., HEC Auditorium, Goldwin Smith

- 9/22 Goldwater Scholarship Info Session, 4:35 p.m., 103 Barnes
- 9/22 Career Options and Resources for Biology Majors: Juniors and Seniors, 4:45 p.m., 251 Malott
- 9/24 Chemistry Careers and Graduate School, 4:35 p.m., 119 Baker
- 9/24 UVA Medical School Information Session, 4:35 p.m., 104 Rockefeller
- 9/24 Tips to Finding the Summer Job or Internship that Fits You, 4:45 p.m., B14 Hollister
- 9/25 Medical School: Follow-up Action, 12:20 p.m., North Room, Willard Straight
- 9/25 Columbia & University of Pennsylvania Nursing Information Session, 4:35 p.m., 103 Barnes
- 9/25 On Campus Recruiting Orientation, 4:45 p.m., B14 Hollister
- 9/25 Resumes that Work for All Career Interests, 4:35 p.m., Kaufmann Auditorium, Goldwin Smith
- 9/29 What is Consulting?, 4:30 p.m., B14 Hollister

3. Graduate and Professional School and Career Fairs, and Recruiting Events

Graduate and Professional School Fairs

- **Law School Day – Info Fair**, Tuesday, September 23, 11:00 a.m. – 2:30 p.m., Barton Hall
- **Professional and Graduate School Day**, Wednesday, September 24, 11:00 a.m. – 2:30 p.m., Barton Hall
<http://www.career.cornell.edu/graduateStudy/graddays.html>

Off-campus Career Fairs for A&S Undergraduates: <http://www.arts.cornell.edu/career/recruiting.htm>

On-campus Interviewing: <http://www.career.cornell.edu/jobsandinternships/onCampusRecruiting/registering.html>

Coming February 26, 2009 – the CCS annual Nonprofit, Government and Environmental Career Fair
<http://www.career.cornell.edu/careerFairs/nonprofgovtCF.html>

Women for Hire Career Expos are free events open to seniors, alumnae and grad students. They are held in cities around the USA, throughout the year. Coming up in September: Boston, Philadelphia; in October: Washington, D.C., Chicago, Atlanta, Dallas, Minneapolis, and Tampa. For details link to <http://www.womenforhire.com/>

World of Working Women Conference and Job Fair, 10/26, Flushing, NY; Info: www.cwny.org; 718.793.0672

4. Career Planning

Job Listings for Cornell Undergraduates and Entry-level post-college positions:
<http://www.career.cornell.edu/jobsandinternships/postings.html>

Graduate school in your future? Whether or not to attend graduate or professional school, and which degree to pursue, depends on your particular field of study and the value your professional field places on graduate education. Arts and Sciences Career Services advice on considering graduate or professional school:
<http://www.arts.cornell.edu/career/careerexploration.htm#5>

Cornell Career Services Web guide to application: <http://www.career.cornell.edu/graduateStudy/default.html>

International Students and Scholars Office advice on protocol: <http://www.isso.cornell.edu/students/academic.php>

Applying to law school? A dean's certification is required by some law schools to confirm that applicants have not been involved in academic or disciplinary transgressions as undergraduates. Certification is generally a formality and will be handled by A&S Career Services. The process takes several weeks to complete. To ensure that your dean's certification is received by law school deadlines, see guidelines at: <http://www.arts.cornell.edu/career/deancert.asp>

Interested in working for the Federal Government? Applications are accepted year-round, but processing generally takes longer than for comparable private sector organizations. Listings: <http://www.usajobs.opm.gov/>

• Partnership for Public Service highlights federal employment and guides interested students through the job application process. Contact them at **Call to Serve**, c/o Partnership for Public Service, 1100 New York Avenue NW,

Suite 1090 East, Washington, DC 20005, tel. (202) 775-9111 / fax. (202) 775-8885, and on the Web at:
<http://www.makingthedifference.org/index.shtml>

5. Extern Program

Externships are short-term (up to one week), offer no pay or academic credit, and are hosted by alumni volunteers to help fellow Cornellians gain an insider's view of a career field. The Program over winter break is open to sophomores, juniors and seniors from all colleges. Extern Program applications and listings are available September 17 – October 3 and again October 20 - 30. First round applications are due by 7:00 p.m., October 3. Read details at:

<http://www.career.cornell.edu/externProgram/generalInfo.html>

The FRESH Program, for first year students only, takes place during Spring Break, with application in early Spring.

6. Fellowships and Scholarships

Fellowships and scholarships offer funding for continued study in distinct fields of academic/career interest. Dean David DeVries in 172 Goldwin Smith Hall and Beth Fiori, Fellowships Advisor in 103 Barnes Hall, can provide guidance in pursuing options. Visit: <http://www.career.cornell.edu/fellowships/default.html>

Public Policy and International Affairs Fellowship Program and Junior Summer Institute. Deadline November 1. Full tuition to attend PPIA Junior Summer Institute, plus a minimum \$1,000 stipend. Minimum of \$5,000 toward graduate school tuition. PPIA Fellows often receive financial offers above and beyond this. Details: www.ppiaprogram.org/app/

PhD Program in Cancer Biology is a joint venture between the Moffitt Cancer Center and the University of South Florida. Admitted students receive a complete financial aid package including tuition and fee waivers, student health insurance and first year stipend of \$22,000. Details: www.cancerbiology.usf.edu or phone 813.745.6876.

7. Arts and Sciences Career Services

Located in the Robert and Donna Paul Advising Center, G55 Goldwin Smith Hall, Cornell University
607/255-4166 • AS_CAREERS@CORNELL.EDU • Open Monday – Friday, 8:00 a.m. – 4:30 p.m.

Professional staff advisors work with those undergraduates from the College of Arts and Sciences seeking career and job search guidance. Inquire at the front desk in G55 for the staff member who advises students with your current career concerns. If you have law school application questions, contact Dean Heather Struck in 172 Goldwin Smith.

- **Diane Miller, Assistant Director**
- **Irene Komor, Career Counselor**

Jennifer Perry, Administrative Assistant: schedules advising appointments and coordinates Dean's Certification letters for Arts and Sciences students applying to law schools. See: <http://www.arts.cornell.edu/career/deancert.asp>

Student Career Ambassadors: Andi, Domonique, Gaby, Huiling, Jennifer and Jessica provide resume and cover letter critiques daily during the academic year – no appointment necessary. Schedule posted in G55 Goldwin Smith.